[Date]

Dr. Eleanor Fulbeck

Senior Director

American Institutes for Research

1000 Thomas Jefferson Street NW

Washington, DC 20007

RE: CLSD Impact Study Participation

Dear Dr. Fulbeck,

On behalf of [District name], I am pleased to confirm our interest in participating in the U.S. Department of Education’s national evaluation of CLSD, to understand the impact of the program on student literacy. We understand that we are eligible to participate in the impact study if we are selected by the Colorado Department of Education to receive a CLSD subgrant and include two or more elementary schools in our CLSD plan and the impact study.

We understand that if we receive a CLSD subgrant and participate in the impact study, the timing of funding for our *elementary schools* participating in the study will be determined by random assignment (i.e., a lottery) conducted by the study team at American Institutes for Research (AIR). About half of participating elementary schools will receive CLSD funding immediately and half will receive it after 2 years. The lottery ensures that differences in outcomes can be attributed to CLSD funding and not to features of the schools or their decisions to participate.

If selected by our state to win a CLSD subgrant, our district will participate in the impact study and receive up to $15,000 for each participating elementary school. The elementary schools we will include in the impact study are:

1. [Name of Elementary School 1]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. [Name of Elementary School 2]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. [Name of Elementary School 3]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. [Name of Elementary School 4]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. [continue as needed]\_\_\_\_\_\_\_\_

[District name] looks forward to partnering with AIR on this important endeavor.

Sincerely,

[SIGNATURE;

NAME, TITLE]